

2019 CRAFT PROFESSIONALS OF THE YEAR

Master Craftsmanship & Commitment to Excellence



2019 Craft Professionals of the Year Entry Form and Instructions

ABC Keystone will be accepting nominations for Craft Professional Awards in 2019 for each of the following trades:

- Carpentry
- Electrical
- Plumbing
- HVAC
- Sitework
- Interiors
- Exterior veneers

Award criteria will be based on the nominee's mastery of skills; safety performance; jobsite performance and productivity; leadership; and his or her on-the-job project information.

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Each entry must adhere to all entry requirements, and be submitted to ABC Keystone no later than **Friday, March 22, 2019 by 4:30 pm** (Firm deadline, no exceptions!).

Completed entries should be emailed **as one PDF file** to:

Emily Winslow
emily@abckeystone.org

2019 ENTRY RULES AND REGULATIONS

Entry Requirements

1. Nominees must be currently employed by an ABC member in good standing.
2. Approximately 90% of the nominees' daily job duties must include either daily use of the tools or equipment. *
3. Nominees must currently possess a journey-level designation and can provide proof of their designation.
4. Award categories will include: carpentry, electrical, plumbing, HVAC, sitework, interiors, exterior veneers.

**Office, corporate, or management personnel not limited to, but including project managers, superintendents, engineers, sales representatives, estimators and other non-field positions are ineligible for award recognition.*

Entry Rules

- Self-nominations are prohibited.
- Each nominee must have worked on a project that has been completed by December 31, 2018, and made part of this submission (may submit more than one project – up to three projects maximum).

Award Criteria

All Nominations must include the following in the **single pdf file electronic entry**:

1. Completed Application Form

2. Proof of Journey-level Designation – in lieu of a copy of a Journeyman's card, you may submit a signed letter from your company stating that your nominee is a Journeyman as described by your organization.

3. Nominator provides a General Skill Set Essay – This provides an overall picture of the nominee's general skill set. A 250-word (maximum) essay explaining the nominee's:

a. Mastery of Skills – 6 pts.

- Displays the ability to perform job at a high level with little to no supervision.
- Understands complex situations and the ability to solve jobsite problems strategically.
- Uses technology in the craft to provide a better deliverable for the client.

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b. Safety Performance – 12 pts.

- Supports a value of safety throughout his/her own personal commitment.
- Encourages safety among peer groups and with the company management team.
- Trained to deal with medical emergencies onsite.

c. Jobsite Performance and Productivity – 19 pts.

- Displays a productive work ethic that drives company profitability.
- Provides innovative solutions that keep the project on time and under budget.
- Participates and promotes the need for continual skills upgrades for employees to stay current with the construction trends and materials.
- Strives to provide a quality product for the client.

4. Nominee’s documentation of current craft certificates, licenses, certifications, awards, etc. within the past three (3) years.

5. Nominee’s skill set as worked on your jobsite(s) – up to three projects max. – 23 pts. (regardless of number of projects highlighted)

This provides more specific info on the nominee’s skill set from a jobsite. *Note: It is not required that the projects featured on the Craft Professional Award application be entered in the ABC Excellence in Construction Awards.*

- Include up to one page, ensuring legibility when selecting font design and size.
- Provide a written narrative indicating why the nominee and his/her work is special and why it qualifies for an award. Be sure to include the following items:
 - i. Describe innovation relating to quality control.
 - ii. Describe innovation relating to scheduling.
 - iii. Describe innovation relating to productivity.
 - iv. Describe innovation relating to problem-solving.
 - v. Describe any opportunity for the nominee to mentor other field employees.
 - vi. Indicate any special obstacles the nominee overcame in completing the project.

6. Photographs of project(s) submitted with application – 5 photos maximum per project.

7. High-resolution color photo of the nominee.

JPEG file; 300 dpi. CMYK color mode. Please email this file to barbara@abckeystone.org.

All submissions are due on Friday, March 22, 2019, by 4:30 p.m. (EST).
Late or incomplete submissions will not be accepted and will result in disqualification.

Judging and Selection of Winners

- The application will be judged on all categories and how well the nominee identifies with each category.
- Nominees may be asked to sit for a brief interview with a panel of independent judges.
- Winners will be notified by April 30, 2019, and asked to attend the ABC Apprenticeship Graduation & Craft Professional of the Year Awards dinner on May 16, 2019.

Each winner (nominee only) will be invited to attend the May 16, 2019 dinner as a guest of ABC Keystone.

Questions? Please contact:

Emily Winslow, Director of Events & Sponsorships
Call 717.653.8106 or email: emily@abckeystone.org

Nominee Information:

Name: _____ Job Title: _____

Company: _____

Home Address: _____

Phone: _____ Email: _____

Craft: Carpentry Electrical Plumbing HVAC Sitework
 Interiors Exterior Veneer

Company Information:

Nominator's or Contact Person's Name: _____ Job Title: _____

Company: _____

Company Address: _____

Phone: _____ Email: _____

Nominee Project Information:

(Project must have been completed by December 31, 2018)

Project #1 Name: _____

Project Address: _____

Owner Contact: _____ Owner Phone: _____

Project #2 Name: _____

Project Address: _____

Owner Contact: _____ Owner Phone: _____

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Project #3 Name: _____

Project Address: _____

Owner Contact: _____

Owner Phone: _____