

**2025-2026 Academic Year  
INSTRUCTIONS  
WOMEN IN THE TRADES SCHOLARSHIP PROGRAM**  
Applications are due no later than Friday, May 30, 2025

The Her Traditions Scholarship Program is sponsored by **Traditions Bank** and the **Keystone Chapter of Associated Builders & Contractors (ABC)** and is administered by the **Merit Shop Training & Research Center**.

Two (2) scholarships, each for \$1,000, will be made available to eligible applicants.

Eligible Applicants are limited to:

1. Women seeking to further their education in careers in construction; and,
2. Women who are enrolling in a trade school, college or university program that is directly related to a construction career; and
3. Women who permanently reside in Adams, Lancaster or York County, Pennsylvania

Award recipients will be selected by a Scholarship Selection Committee consisting of Traditions Bank and ABC Keystone Chapter solely based on merit and without regard for the race, color, religion, national origin, or gender of applicants.

Individuals must submit all required forms and related materials on or before **Friday, May 30, 2025**, to be considered. This deadline includes all transcripts.

Direct all correspondence and questions to:

Terri Confer  
Member Services Manager  
Merit Shop Training & Research Center  
898 N. Eagle Valley Road, Howard, PA 16841  
Phone: 717-653-8106 | E-mail [terri@abckeystone.org](mailto:terri@abckeystone.org)

**PLEASE NOTE:**

- Incomplete applications will not be considered.
- Applications considered after the deadline will not be considered.

The Center **will not** fund applications seeking funding towards graduate-level degrees.

**APPLICATION:**

1. Application shall be made on the form obtained from Traditions Bank offices and at the offices of the Keystone Chapter of Associated Builders & Contractors, Inc. Applications may also be completed online via <http://www.abckeystone.org/scholarships>.
2. All items or information requested in the application, must be submitted to the Center.
  - a. Applicant must coordinate obtaining ACADEMIC TRANSCRIPTS from his/her current school or last school attended. Transcripts can be sent with the Personal Application or the Academic Advisor Form, but the applicant is responsible for making certain the Center receives them.



3. Applications and attachments shall be received no later than 5:00 p.m. on May 30, 2025.
4. Email submissions OF THE APPLICATIONS AND ESSAY are allowable and should be sent to [terri@abckeystone.org](mailto:terri@abckeystone.org).
5. Transcripts must be sent in sealed envelopes directly from the education institution or university, or via a secure educational institution transfer process.
6. An interview may be required.

### SCREENING AND AWARD

1. Selection will be made by a Scholarship Selection Committee of Traditions Bank and ABC Keystone.
2. Selection will be made no later than June 15, 2025.
3. The scholarship funds will be forwarded directly to the recipient's educational institution upon receipt of a copy of the student's invoice showing a balance due from the educational institution for the 2025-2026 school term, and other information as designated by the Center.

### MISCELLANEOUS

1. Receipt of all completed applications will be acknowledged by the Center.
2. Direct all correspondence and questions to:

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Member Services Manager  
Merit Shop Training & Research Center  
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**2025-2026**  
**WOMEN IN THE TRADES SCHOLARSHIP APPLICATION**  
Return by Friday, May 30, 2025

Date \_\_\_\_\_

Please be sure to read the application instructions to determine eligibility. Completed application is due no later than **Friday, May 30, 2025**.

Please return form to: [terri@abckeystone.org](mailto:terri@abckeystone.org), 898 N. Eagle Valley Road, Howard, PA 16841.

**PERSONAL INFORMATION**

1. Name in Full \_\_\_\_\_  
(Last) (First) (M.I.)
2. Present Address \_\_\_\_\_
3. Permanent Address \_\_\_\_\_
4. County) \_\_\_\_\_
5. Phone Number (Present) \_\_\_\_\_  
(Parents if under 18) \_\_\_\_\_
6. Date of Birth \_\_\_\_\_
7. Email address \_\_\_\_\_
8. Parent/legal guardian (if under 18) \_\_\_\_\_  
Relationship \_\_\_\_\_
9. Address of parent/legal guardian \_\_\_\_\_

**EMPLOYMENT HISTORY**

List your two most recent jobs, including full-time employment, summer employment, or other part-time work. Briefly explain duties and responsibilities. If part-time work, indicate number of hours per week. Please use additional paper if you wish to list other prior jobs or internships that are related to the construction industry.

Dates \_\_\_\_\_

Firm's name \_\_\_\_\_

Type of Business (construction, retail, etc.) \_\_\_\_\_

Your duties \_\_\_\_\_

Skills or knowledge attained through this job \_\_\_\_\_

\_\_\_\_\_



**2025-2026**  
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**EMPLOYMENT HISTORY, Cont.**

Dates \_\_\_\_\_  
Firm's name \_\_\_\_\_  
Type of Business (construction, retail, etc.) \_\_\_\_\_  
Your duties \_\_\_\_\_  
Skills or knowledge attained through this job \_\_\_\_\_  
\_\_\_\_\_

Have you been part of a job shadow, internship or co-op in the construction industry? \_\_\_\_ YES \_\_\_\_ NO

**If yes**, please provide the information requested below:

COMPANY	CONTACT & PHONE #	DATES (FROM-TO)	TOTAL # of HOURS

**2025-2026**  
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**ACADEMIC HISTORY**

1. In chronological order, starting with high school, list the last two schools you have attended or are currently attending together with program pursued.

School & City	Dates (From-To)	Type of Program	Overall GPA (out of 4)
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Attach separate sheet(s) providing a chronological history of your activities if not continuously enrolled in school since high school graduation. History should begin immediately after high school graduation until the present time. Include specific month, year, and type of activity.

**COMMUNITY INVOLVEMENT ACTIVITIES**

List any community involvement activities in which you have participated. Indicate elective offices you have held.

As a student 

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In your community 

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Through athletics 

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Other 

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What has been your most important extracurricular activity and your most important contribution to it? What has your participation in it meant to you as an individual? 

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**OCCUPATIONAL INTERESTS**

a. What construction field interests you? 

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b. Why do you feel that you are a good candidate to work in the construction industry? 

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c. What events or series of events led you to this decision? What was the greatest influence?

d. Have you been the recipient of a Traditions Bank Women in the Trades Scholarship in the past? If so, what year and for what amount?

**ACADEMIC FUTURE**

Answer the following questions using only the space allotted.

e. Where do you plan to attend school in 2025-2026? \_\_\_\_\_

f. Which program or major do you intend to pursue? \_\_\_\_\_

g. What type of school is this? \_\_\_\_\_ 4-year college \_\_\_\_\_ 2-year college or trade school  
How many credits will you be taking during the school year (all semesters)? \_\_\_\_\_

h. Why did you choose this particular school? \_\_\_\_\_

**FINANCIAL REQUIREMENTS**

i. Why do you feel you need a financial scholarship?

j. What are your financial needs?



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*I agree that this application and all attachments may be used for the purpose of evaluation and selection of recipients of the Merit Shop Construction Scholarship. Further, I hereby waive any and all rights which I may have under 20 U.S.C.A. Section 1232 (g) or any other provision of law regarding disclosure of any personally identifiable information or confidential letters, recommendations or statements made by my past and present academic advisors, educators, educational institutions and employers. I have read and understood this waiver and acknowledge that execution of this waiver is not required for scholarship eligibility.*

Signature\_\_\_\_\_Date\_\_\_\_\_

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